

Supervisor's Report

August - September

2023

8-11 Called and emailed the following: Cameron from Wolverine office furniture to go ahead and get the furniture ordered, Adam from Michigan Alarm Co to go ahead and get components ordered, and Darren from General Building Products for ADA doors.

8-14 Spoke with Pam from MCRC about yearly meeting with MCRC; have appointment September 13th @ 2:00pm. Also got contracts back from MCRC about additional roads to cut berms and 2" gravel lifts. Spoke with Clerk about deposit check to office furniture store to order components. The clerk will be in at hall on 8-15 for alarm company; they will be there at 9:00 am to start.

8-15 Got estimates back from MCRC; will present to the board at September meeting. Spoke with lawyer on some contracts and spoke with Clerk as well.

8-16 Meeting with auditor at the hall; I stayed out of meeting due to Joel & Stephanie being in the meeting. I opted out due to possible quorum issues. I met with auditor later that day to discuss any issues. Spoke with IT Chris about computers and getting two cat 5 cables pulled from hall for better internet. Took in some taxes while Joel and Stephanie were in meeting with auditor. Spoke with alarm company.

8-17 Shut off false alarm. Worked on budget with roads and additional roads being redone. Emailed supervisor report to deputy for final corrections before adding to web page. Sent prior trustee copy of elections results from Anna Marie at Monroe Co Clerk's office.

8-21 Spoke with sheriff's dept about 13223 wells rd. regarding suspicious fire in garage; note that sheriff stated this is a dangerous building issue and we will have to bring it to the board meeting to discuss. Met carpet guys at hall - they stayed until 4:50pm. Installed new mail chute; will need to get some additional fasteners and some dry wall around it.

8-23 Sent email to lawyer about construction code for a possible resolution for creating a new board. Called sexton about grave move and need fence bid for cemetery. Spoke with deputy supervisor about cemetery program and some grants for road right of way. Met Andy Slembiem about adding additional building to his lot for cold storage. Have a culvert end separation on Far Rd. on the northeast side of railroad tracks.

8-24 Spoke with MCRC about contracts.

8-25 Sent in service request for end of Half Rd and Hickory for potholes. Also went to office and studded in new mailbox and drywalled.

8-26 Put second coat of mud on drywall. Helped unload new monitor for hall.

8-28 Went to hall to finish mailbox. Touch up paint in hall from carpet.

8-29 Sanded drywall at office. Spoke with resident about water issues for a clean water for residential use. Spoke with sexton about moving of person at cemetery.

8-30 Meeting at office with Planning Commission Chair on release of planner as we already have a contract with engineering firm in Dundee; he understood. Also met with ordinance officer and resident about blight and moving of units with a time frame of two weeks and will revisit. With help of Treasurer, installed new appliance at hall. Met Chris our IT person at the hall. Spoke with Mary Ochelak about resident being moved at cemetery. Also spoke with husband of person we are moving and with medical examiner of Monroe Co about this matter; it is called a disinterment and reinternment. They will email me the forms and would have to be signed off by the Health Dept. Met with two non-residents on purchase of cemetery plots in new area of Rice Cemetery; issued checks to the township, will send out certificates next week once they are corrected. Both parties understand.

8-31 Spoke with Clerk on upcoming meeting and agenda.

9-1 Spoke with David Arthur about planning chair and next meeting. Spoke with Clerk about nine (9) days of voting. Emailed PC Chair info on David Arthur Consulting. Spoke with David Arthur on meetings. Also spoke with lawyer about large truck ordinance and construction board.

9-5 Spoke with Adam from Drain Commission about resident having a sink hole in their yard that is growing as a tile has failed. Spoke with deputy about cemetery commission and construction board resolution.

9-6 Met desk company at hall for a new desk and reconfigure office. Also finished drywall for mailbox in office, recycled old computer monitor for security cameras mounted on wall by furnace room.

9-7 Did touch up at hall from carpet and around new fire signs and trim. Mixed up paint to blend around mail slot box. Checked on mail. Had a quick meeting with Deputy Treasurer and Deputy Supervisor about cemetery certificates. Also redid treasurer computer area as old items not used. Called ADA door company; still waiting for components to show up. Non-resident that is a relative of a resident wants to purchase a grave site; text her back a picture and she will look at it and speak with her sister about it.

9-8 Picked up mail from mailbox and put inside. Carried out garbage.

9-10 Picked up mail from mailbox and put inside. Carried out more garbage and moved dumpster for pick up.

9-11 Met with resident about mowing of ditch; explained factors about drainage, need for mowing and I do understand pollinators, she understands. Spoke with KBK driver to mow roadside to middle of ditch.

9-12 Went out to another landowner with no mow signs. Called, no one home. Had KBK mow. I went out and looked at some roads for upcoming meeting with MCRC.

9-13 Went to office and went over ordinance officer's findings. Met with Building Inspector - went with inspector to home about deck without a permit. Went to MCRC meeting, discussing 5-year road programs. MCRC has actually built a live document for county roads and townships roads to help keep maintenance up on them and went over next year's road projects and additional ones this year. Per MCRC, we are heading in the right direction and moving forward with a faster than anticipated new way of chloride of roads.

9-14 Meeting at hall.

Respectfully,

Mark Bogi
Supervisor
Milan Township

Deputy Supervisor's Report

August 2023

During the month of August, I worked diligently on many tasks; doing research on laws for resolutions, combing through cemetery information, creating township documents, among others.

Deputy Treasurer Renee Humes and I met at the office and went over the Cemetery Ordinance, making sure it is in line with the laws and regulations of the State, and trying to refine it to incorporate other options that were presented at the cemetery conference the two of us attended a couple months ago. We also worked on a new Cemetery Certificate of Purchase (to replace the "deed"), along with transfer information and other documentation needed when people purchase a plot.

I assisted Supervisor Bogi in writing resolutions for a Cemetery Advisory Committee and a Construction Board of Appeals. In order to help Supervisor Bogi with writing these resolutions, I spent a lot of time doing research on the laws surrounding the two and reviewing what other townships have done regarding both documents.

I tended to various other tasks such as posting some notices on the website and Facebook, as well as other minor duties at the request of the Supervisor.

Respectfully,

Amanda Taepke
Deputy Supervisor
Milan Township