

For Check Dates 08/11/2023 to 09/13/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/01/2023	GEN	88910	BOGL, MARK F.	1,425.72	1,241.64	0.00	Open
09/01/2023	GEN	88911	DUBY, TIMOTHY R.	298.71	269.55	0.00	Open
09/01/2023	GEN	88912	GOTTS, JOEL P	1,317.49	1,144.39	0.00	Open
09/01/2023	GEN	88913	GROSTICK, ROBERT	475.00	418.48	0.00	Open
09/01/2023	GEN	88914	HUMES, RENEE' L.	85.00	74.89	0.00	Open
09/01/2023	GEN	88915	KOZAR, STEPHANIE	1,346.05	1,166.68	0.00	Open
09/01/2023	GEN	88916	LAWSON, CORY ANNE	80.00	70.48	0.00	Open
09/01/2023	GEN	88917	LIEB, KAREN JO	2,250.00	1,780.57	0.00	Open
09/01/2023	GEN	88918	MAJORS, CHERYL BETH	45.00	39.64	0.00	Open
09/01/2023	GEN	88919	MANCIK, OLGA I	291.76	262.40	0.00	Open
09/01/2023	GEN	88920	OLSZEWSKI, DONALD C.	60.00	52.86	0.00	Open
09/01/2023	GEN	88921	PAYNE, JENNA LYNN	682.92	611.52	0.00	Open
09/01/2023	GEN	88922	PORTER, PATRICK T	45.00	41.56	0.00	Open
09/01/2023	GEN	88923	SCHAUER, JOHN	50.00	44.04	0.00	Open
09/01/2023	GEN	88924	STRAUS, NICK	291.76	257.04	0.00	Open
09/01/2023	GEN	88925	TAEPKE, AMANDA LYNN	225.00	198.23	0.00	Open
09/01/2023	GEN	88926	TUBBS, DAVID M	180.00	166.23	0.00	Open
09/01/2023	GEN	88927	WALLINE, MATT P	45.00	39.65	0.00	Open

Totals:

Number of Checks: 018

9,194.41

0.00

Total Physical Checks:

18

Total Check Stubs:

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/15/2023	GEN	88899	THE CARPET GUYS	MAINTENANCE-COVID	040.001	000	3,344.00
08/23/2023	GEN	25(E)	DTE Energy	UTILITIES - ELECTRIC	920.000	265	216.22
				UTILITIES - HEAT	920.001	265	52.08
				CHECK GEN 25(E) TOTAL FOR FUND 101:			268.30
08/23/2023	GEN	27(E)	VERIZON WIRELESS	COMMUNICATIONS	850.000	265	42.53
08/23/2023	GEN	88900	David Arthur Consultants, INC	CONTRACT SERVICES -ENGINEERING	818.000	721	167.50
08/23/2023	GEN	88901	DUNDEE INDEPENDENT	PRINTING AND PUBLISHING	900.000	101	272.00
08/23/2023	GEN	88902	FIRST MERCHANTS BANK	SUPPLIES	801.000	101	1,363.93
08/23/2023	GEN	88903	Lennard, Graham, & Goldsmith	LEGAL FEES	805.000	266	705.00
08/23/2023	GEN	88904	MICHIGAN ALARM LLC	MISCELLANEOUS EXPENDITURE/ALARM SERVI EQUIPMENT	955.000	265	2,428.94
				CHECK GEN 88904 TOTAL FOR FUND 101:	972.000	265	125.97
							2,554.91
08/23/2023	GEN	88905	MONROE CO CONSERVATION DISTRICT	PROFESSIONAL SERVICES	801.000	101	1,000.00
08/23/2023	GEN	88906	WOLVERINE COMMERCIAL FURNISHINGS	OFFICE FURNITURE-COVID	040.001	000	1,853.93
08/29/2023	GEN	28(E)	US BANK EQUIPMENT FINANCE	MISC. EXPENSES	955.000	101	164.51
09/06/2023	GEN	30(E)	United States Treasury	DUE TO FEDERAL GOVERNMENT	229.000	000	1,622.73
09/06/2023	GEN	31(E)	United States Treasury	DUE TO FEDERAL GOVERNMENT/PENALTIES/L	229.000	000	1,280.09
09/06/2023	GEN	88907	ACE HARDWARE	REPAIRS/SUPPLIES	930.000	265	42.36
09/06/2023	GEN	88908	MANNIK SMITH GROUP	CONTRACT SERVICES -PLANNER	818.000	721	1,309.00
09/06/2023	GEN	88909	RICK SWEET	PROFESSIONAL SERVICES/LAWN CARE	801.000	276	3,040.00
09/12/2023	GEN	32(E)	DTE Energy	UTILITIES - ELECTRIC	920.000	265	226.84
				UTILITIES - HEAT	920.001	265	52.08
				CHECK GEN 32(E) TOTAL FOR FUND 101:			278.92
09/12/2023	GEN	33(E)	VERIZON WIRELESS	COMMUNICATIONS	850.000	265	42.61
09/13/2023	GEN	88928	APEX SOFTWARE	SOFTWARE	971.000	257	260.00
09/13/2023	GEN	88929	David Arthur Consultants, INC	CONTRACT SERVICES -ENGINEERING	818.000	721	407.50
09/13/2023	GEN	88930	DUNDEE INDEPENDENT	PRINTING AND PUBLISHING	900.000	101	96.00
09/13/2023	GEN	88931	DUNDEE INTERNET SERVICES	PROFESSIONAL SERVICES	801.000	265	18.95

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/13/2023	GEN	88932	Lennard, Graham, & Goldsmith	LEGAL FEES	805.000	266	225.00
				Total for fund 101 GENERAL FUND			20,359.77

CHECK DISBURSEMENT REPORT FOR MILAN TOWNSHIP
CHECK DATE FROM 08/11/2023 - 09/13/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
08/23/2023	MBT2	1063	Milan Area Fire Dept.	FIRE PROTECTION	836.000	336	1,433.78
				Total for fund 206 FIRE FUND			1,433.78

09/13/2023 01:42 PM
User: STEPHANIE
DB: Milan

CHECK DISBURSEMENT REPORT FOR MILAN TOWNSHIP
CHECK DATE FROM 08/11/2023 - 09/13/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 219 STREET LIGHTING FUND							
08/23/2023	GEN	26(E)	DTE ENERGY	STREETLIGHT EXPENSES	974.000	219	1,577.69
09/06/2023	GEN	29(E)	DTE ENERGY	STREETLIGHT EXPENSES	974.000	219	770.71
				Total for fund 219 STREET LIGHTING FUND			2,348.40
TOTAL - ALL FUNDS							24,141.95

PERMITS

BUILDING

9955 Wells Rd – pole barn

ELECTRICAL

Township Hall – new exit signs

13997 S. Sanford Rd - new electrical service

13997 S. Sanford Rd - standby generator

MECHANICAL

14077 S. Sanford Rd – Furnace and Air Conditioning

BUILDING INSPECTIONS

9300 Hiser Rd – Certificate of Occupancy APPROVED

16790 Day Rd – Rough inspection – APPROVED

17200 Welch Rd – Exterior door and storm- APPROVED

14 HOURS OFFICE TIME

MILAN TOWNSHIP

ASSESSOR REPORT

September 14, 2023

FIELD WORK/DATA ENTERED:

Reviewing parcels via GIS on Hack Rd., Half Rd., Hickory Rd. and Hiser Rd. parcels.

OTHER WORK/INFORMATION:

Partially completed the 2023 Clerk Statement for Taxes: 591 Form – pending information from: Monroe County Drain Commission and light assessments.

Uploaded database to the state for the annual Principal Residence Exemption auditors.

Finalized Economic Condition Factors and Land Values for the Residential class. Residential starting ratio: 46.20 for 2024 assessments. (Last year 47.20).

Awaiting Appraisal studies for Commercial, Agricultural and Industrial classes are forthcoming from the County Equalization Dept.

LOOKING AHEAD:

Complete last 4 Continuing Education classes before 10/31/2023.

Complete 591 Form and turn into County Clerk before 9/30/2023.

Organize and schedule building permit inspections for the October-December fieldwork.

I will be out of the office on Monday, October 2, 2023 however, will be available via email and cell phone.

Respectfully submitted,
Karen Jo Lieb, Assessor

MILAN CODE ENFORCEMENT AND ZONING REPORT FOR AUGUST 2023

8/2/2023 Met with Whitney Passino at 12855 Ridge hwy in regards to him conducting a business working on semi tractors on Residential, AG-1 zoned property. I gave him a hand delivered letter that instructed him to cease his operation in this area or court action will be forthcoming. Mr. Whitney agreed to stop working on truck tractors at that location.

8/23/2023 In the township office for two zoning reviews and blight information look up on residents ownership of property. Follow up on 13460 Wabash for excessive cars and trailers on the property. A final notice was drafted and sent to 13460 Wabash for failure to comply with the previous letter to remove all junk and trailers from the property. Prepared all the documents needed for court on the abandoned house located on Wells road. Packet was given to the township Supervisor. Had one zoning review for a barn lean to.

8/25/2023 Returned to 12855 Ridge hwy and placed a violation sticker on the pole barn. The owner has not stopped working on Semi tractors on the property and I have had several pictures sent to me which will be used for a court case.

8/30/2023 Meeting with the property owner of 13460 Wabash and the Supervisor to explain why and what will happen next if the property is not cleaned up. The property owner stated that he thought all along his property was zoned AG, he was corrected by showing him the zoning as listed on BS&A program. All parties agreed that the property owner will have until September 6th 2023 to come up with a concrete plan and time to comply with removing ALL scrap, non-running cars and 4 trailers used for storage.

8 hours @ 27.50= \$220.00

82 miles @ \$.655=\$53.71

Cell phone=\$25.00

Total for August 2023=\$245.54


Submitted by, Tim Duby Milan Township Code Enforcer/ Zoning Administrator

September 6, 2023

Milan Area Fire Department

Milan, MI

This report was generated on 9/5/2023 1:45:53 PM



Incidents for Zone for Date Range

Zone(s): Milan-GI - Milan Township - Good Intent, Milan - Milan Township, M2 - Milan Township 2, M3 - Milan Township 3, M4 - Milan Township 4 | Start Date: 08/01/2023 | End Date: 08/31/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2023 - 825	131 - Passenger vehicle fire	08/01/2023	S US 23 EXPY	B28-4,E28-2
2023 - 831	321 - EMS call, excluding vehicle accident with injury	08/03/2023	12529 Dennison RD	R28-2
2023 - 834	321 - EMS call, excluding vehicle accident with injury	08/04/2023	18323 Milwaukee RD	R28-2
2023 - 835	321 - EMS call, excluding vehicle accident with injury	08/04/2023	5300 Milan Oakville RD	R28-2
2023 - 838	321 - EMS call, excluding vehicle accident with injury	08/05/2023	13563 Dennison RD	R28-2
2023 - 847	324 - Motor vehicle accident with no injuries.	08/08/2023	Dennison RD	E28-2,S28-6
2023 - 852	444 - Power line down	08/10/2023	Dennison RD	B28-4,S28-6
2023 - 854	322 - Motor vehicle accident with injuries	08/10/2023	N US 23 EXPY	S28-6
2023 - 857	444 - Power line down	08/11/2023	Ann Arbor RD	S28-6
2023 - 859	424 - Carbon monoxide incident	08/12/2023	14004 Plank RD	S28-6
2023 - 862	611 - Dispatched & cancelled en route	08/12/2023	12529 Dennison RD	R28-2
2023 - 869	321 - EMS call, excluding vehicle accident with injury	08/14/2023	18323 Milwaukee RD	R28-2,S28-6
2023 - 882	322 - Motor vehicle accident with injuries	08/17/2023	22 N US 23 EXPY	E28-2,S28-6
2023 - 884	324 - Motor vehicle accident with no injuries.	08/17/2023	Ann Arbor RD	E28-2
2023 - 885	554 - Assist invalid	08/17/2023	19542 Hickory RD	S28-6
2023 - 897	111 - Building fire	08/20/2023	13223 Wells RD	E28-3,S28-6,T28-1
2023 - 901	311 - Medical assist, assist EMS crew	08/21/2023	10130 Dundee Azalla RD	S28-6
2023 - 903	321 - EMS call, excluding vehicle accident with injury	08/21/2023	12500 Wabash RD	R28-2
2023 - 905	321 - EMS call, excluding vehicle accident with injury	08/21/2023	19120 Welch RD	S28-6
2023 - 909	611 - Dispatched & cancelled en route	08/23/2023	19542 Hickory RD	R28-2
2023 - 939	611 - Dispatched & cancelled en route	08/25/2023	18323 Milwaukee RD	S28-6
2023 - 957	321 - EMS call, excluding vehicle accident with injury	08/27/2023	12529 Dennison RD	R28-2
2023 - 959	324 - Motor vehicle accident with no injuries.	08/27/2023	Dennison RD	S28-6
2023 - 965	321 - EMS call, excluding vehicle accident with injury	08/28/2023	18323 Milwaukee RD	R28-2

Total # Incidents: 24

Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 714
Page # 1 of 1

Monroe County Sheriff's Office

CFS by Type by Township

Printed on September 5, 2023

Code	Zone		Totals
	Milan	Township	
ANIMAL	1	1	2
BOL	2	2	4
BREAK ENTER	1	1	2
CIVIL MATTER	1	1	2
CK WELL BEING	4	4	8
DOMESTIC VIOL	1	1	2
FAMILY OFFENSE	1	1	2
FOLLOW UP	1	1	2
GEN ASSIST	1	1	2
LARGENY	3	3	6
PDA	2	2	4
PIA UNK	1	1	2
PROP CHECK	3	3	6
SUSP SITUATION	3	3	6
TRAFFIC	3	3	6
TROUBLE SUBJECT	5	5	10
TS	4	4	8
VEHICLE FIRE	1	1	2
Totals	38	38	76

AGREEMENT FOR ELECTION SERVICES
BETWEEN RAISINVILLE TOWNSHIP AND DUNDEE TOWNSHIP AND MILAN TOWNSHIP
IN MONROE COUNTY

This Municipal Joint Early Voting Site Agreement (the "Agreement") is made between RAISINVILLE TOWNSHIP, 96 IDA MAYBEE RD MONROE MI 48161, and DUNDEE TOWNSHIP, 179 MAIN ST DUNDEE MI 48131 and MILAN TOWNSHIP, 16444 CONE RD MILAN MI 48160. In this Agreement, each municipality will be represented by their respective clerk in their official capacity. The municipalities may be referred to individually as a "party" and jointly as "parties".

PURPOSE OF THE AGREEMENT. The municipalities enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating a joint early voting site.

Name of municipality	Number of precincts in municipality	Number of registered electors in municipality
Raisinville Township	2	5335
Dundee Township	3	5930
Milan Township	1	1700

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
 - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
 - 1.2 **Coordinator** means the individual designated by the clerks of the municipalities and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the participating municipalities.
 - 1.3 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq.* The requirements of an early voting plan are described in MCL 168.720h(3).
 - 1.4 **Election Services** encompasses the following individual Election Services provided by either municipality's Elections Division, if applicable:

Early Voting at Raisinville Township
 - 1.5 **Legislative Body of the Municipality** means the city or township council elected or appointed and serving in the municipality.
 - 1.6 **Municipality** means any participating municipality, which are entities created by state or local authority or which are primarily funded by or through state or local authority, including, but not limited to, their council, Board, departments, divisions, elected and appointed officials, directors, board members, council members, commissioners,

authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.

1.7 **QVF** means the Qualified Voter File as described in MCL 168.509m.

1.8 **QVF Controller** means the individual appointed by the county clerk and identified as the Qualified Voter File (QVF) administrator of early voting information within the QVF.

1.9 **Site Supervisor** means the participating municipal clerk or a member of the county clerk's staff who shall act as supervisor for each day of early voting. The county clerk may appoint a different participating municipal clerk or member of the county clerk's staff to act as a supervisor for different days of early voting.

2. **PARTIES TO AN AGREEMENT.**

2.1 An Agreement may be entered into between two or more municipalities wholly or partially located within the same county.

2.2 A municipality located in multiple counties can only enter into an Agreement with municipalities within one of the counties in which the municipality is located.

3. **SCOPE OF THE AGREEMENT.**

3.1 The parties must decide among themselves and include in the Agreement the elections to which the Agreement applies. Early voting must be provided for all statewide and federal elections, but parties may extend early voting to non-statewide elections at their discretion.

4. **COORDINATOR.**

4.1 Brenda Fetterly, Clerk, Raisinville Township, will serve as coordinator of the joint early voting site and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.

4.1.1 In the event that that coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.

4.2 If the coordinator becomes unavailable for any reason, the role will be filled in one of the following ways, as determined by the parties upon execution of this Agreement:

4.2.1 The clerks of the participating municipalities must determine the new coordinator among themselves and would submit a revised early voting plan to that effect to the Department.

4.2.2 Vicky Bryson, Deputy Clerk, Raisinville Township, as backup coordinator, would assume the responsibilities of coordinator. If the backup coordinator is unavailable for any reason, the clerks of the participating municipalities would determine the new coordinator among themselves and would submit a revised early voting plan to that effect to the Department.

5. **QVF CONTROLLER.**

5.1 Brenda Fetterly will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The controller's duties will involve setting up the necessary

voting regions, user access, and application access needed for the sites designated in the Agreement. The QVF controller must meet the security requirements of a QVF user. The QVF controller can be the same as the coordinator as long as the appropriate QVF training is completed.

6. APPROVAL OF EARLY VOTING SITES.

- 6.1** Pursuant to MCL 168.662, the Legislative Body in each municipality will designate as options at least one place and no more than two places that meet the requirements for an early voting site.
- 6.2** The clerks of the participating municipalities will select the joint early voting site or sites from those options.

7. APPOINTMENT OF ELECTION INSPECTORS.

- 7.1** The parties must designate which board of election commissioners is responsible for the appointment of election inspectors.
- 7.2** At least 31 days before each statewide and federal election, the designated board will appoint for each early voting site at least 3 election inspectors and as many more as the board determines is required for the efficient, speedy, and proper conduct of the election.
- 7.3** The designated board will further designate one appointed election inspector from each early voting site as chairperson.
- 7.4** The selection of election inspectors will be governed by MCL 168.674.

8. APPROVAL OF EARLY VOTING HOURS.

- 8.1** Prior to the submission of an Agreement or early voting plan, the clerks of the participating municipalities will do all of the following:
 - 8.1.1** For the nine early voting days guaranteed by the Constitution, decide among themselves the hours that early voting will be provided at the approved joint early voting site or sites and include those hours in this Agreement.
 - 8.1.2** For any dates or hours beyond the dates and hours guaranteed by the Constitution, decide the days and hours that early voting will be provided at the joint early voting site or sites and include those days and hours in this Agreement.
 - 8.1.3** Indicate whether the days and hours specified in this Agreement apply to all elections or only to statewide and federal elections.

9. NOTICE OF EARLY VOTING HOURS.

- 9.1** Not less than 45 days before Election Day, the clerk of each participating municipality will give public notice of the dates and hours for early voting at the joint early voting site or sites by posting of the notice on each municipality's website and any other publication or posting the clerk considers advisable.

10. BUDGET AND COST SHARING.

- 10.1** Prior to the submission of an Agreement or early voting plan, the clerks of the participating municipalities produced a proposal for the early voting budget and cost sharing and chargeback procedures. The parties agree that the cost-sharing and chargeback procedures are as follows:
- 10.1.1** Milan and Dundee shall each pay \$100.00 per election to Raisinville Township as Host Township for early voting pursuant to this Agreement.
- 10.1.2** Milan and Dundee each agree to pay \$200.00 per election to Brenda Fetterly as Qualified Voter File (QVF) administrator of early voting information within the QVF and Coordinator of the Early Voting Site.
- 10.1.3** The parties may determine to consider additional cost-sharing as deemed necessary and as mutually agreed upon in writing by the clerks of the participating municipalities.

11. STAFFING AND SUPERVISION

- 11.1** The coordinator is responsible for ensuring adequate staffing and supervision at early voting sites including selection of the site supervisor who oversees a specific early voting site(s).
- 11.2** The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operates in an election day polling place.
- 11.3** The site supervisors for early voting sites must be listed in the attached Exhibit B.

12. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).

- 12.1** Prior to the submission of an Agreement or Early Voting Plan, the clerks of the participating municipalities will do all of the following:
- 12.1.1** Determine the number of tabulators and early voting poll book laptops or other voting equipment that are necessary at each early voting site.
- 12.1.2** Determine which municipality will provide the tabulators and early voting poll book laptops or other voting equipment.
- 12.1.3** Designate which board of election commissioners is responsible for conducting testing of the electronic voting equipment.
- 12.2** The coordinator will be responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
- 12.2.1** If the coordinator is not a clerk, the clerks of the participating municipalities must decide among themselves which clerk is responsible for taking the necessary steps to set up the early voting poll book and early voting poll book laptops.
- 12.3** Tabulators and early voting poll book laptops used at each joint early voting site must be configured in one of the ways set forth in MCL 168.720j(5).

13. CLOSING PROCEDURES DURING EARLY VOTING AND ON ELECTION DAY

- 13.1** During Early Voting, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(8) and 720j(9) and any instructions issued by the Secretary of State

- 13.2 During Early Voting, the coordinator must ensure that specified election materials are secured in compliance with MCL 168.720j(10) and any instructions issued by the Secretary of State.
- 13.3 At the conclusion of Election Day, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(11) and any instructions issued by the Secretary of State.

14. CANVASS OF EARLY VOTE RETURNS AND REPORTING OF EARLY VOTING RESULTS

- 14.1 The board of election commissioners responsible for appointing election inspectors for early voting is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and report early voting results to the county clerk.
- 14.2 At the conclusion of Election Day, the coordinator must ensure compliance with the canvass and reporting requirements described in MCL 168.720j(11)-(14) and MCL 168.801-810.

15. EXECUTION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.

- 15.1 A municipal Joint Early Voting Site Agreement must be finalized and signed by all participating municipalities:
 - 15.1.1 No later than 125 days before the first regularly scheduled statewide or federal election in each even numbered year.
 - 15.1.2 No later than 90 days before a special statewide or federal election.

16. EARLY VOTING PLAN.

- 16.1 No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator will be responsible for ensuring an early voting plan, attached as Exhibit A, is filed with the county clerk of the county in which the municipalities are located.

17. NOTICE TO SOS OF CHANGES TO LOCATIONS, DAYS, AND HOURS OF EARLY VOTING.

- 17.1 No later than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating municipalities. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

18. DURATION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.

- 18.1 This Agreement and any amendments will be effective when executed by all Parties, as evidenced by the signature of each participating municipal clerk.
- 18.2 Municipalities must agree how long the Agreement will stay in effect and how it will be cancelled or terminated. An Agreement may provide that the Agreement has no fixed termination date.

19. **CANCELLATION, MODIFICATION, AND TERMINATION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.**

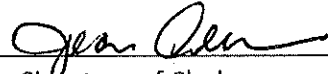
- 19.1 If the parties terminate Agreement for any reason, the clerk of each participating municipality must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided.
- 19.2 If a party withdraws from the Agreement for any reason, the clerk of the municipality withdrawing from the Agreement must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided. A party to a municipal Agreement may withdraw from the Agreement by providing at least 30 days' written notice to the other Parties to the Agreement.
- 19.3 A party may not withdraw from the Agreement during the period beginning 150 days before the first statewide November election in an even numbered year and ending on the completion of the county canvass for the statewide general November election in that even numbered year.
- 19.4 If the Agreement covers any elections in addition to statewide and federal elections, a Party may not withdraw from the Agreement during the period beginning 150 days before the election covered under the Agreement and ending on the completion of the county canvass for that election.

Brenda Fetterly
Raisinville Township Clerk


Signature of Clerk

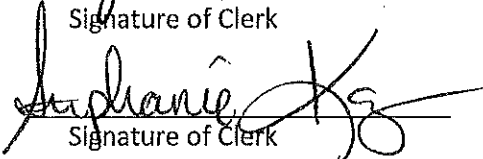
9-7-2023
Date

Jean Anderson
Dundee Township Clerk


Signature of Clerk

9-7-2023
Date

Stephanie Kozar
Milan Township Clerk


Signature of Clerk

9/7/2023
Date

EXHIBIT A: Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator is responsible for ensuring an Early Voting Plan, covering the parties to the Municipal Agreement, is filed with the county clerk of the county in which the municipalities are located.

Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating municipalities. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

Plan Coverage: Municipal Agreement

Coordinator of Municipal Agreement:

Name of Coordinator	Position	Email Address	Phone Number
Brenda Fetterly	Clerk	Clerk.raisinvilletownship@gmail.com	734-269-2506

Municipality 1:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Raisinville Township	Brenda Fetterly	2	5335

Municipality 2:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Dundee Township	Jean Anderson	3	5930

Municipality 3:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Milan Township	Stephanie Kozar	1	1700

Early Voting Location Information:

	Early voting site #1	Early voting site #2	Early voting site #3
Location of site	Raisinville Township		
Municipalities served at site	3		
Number of Election Workers at site	3		
Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)	Y		
Hours for 9 days of Constitutionally-required early voting	8-4		
How many (if any) additional days of early voting will be provided at this site?	0		
Hours for any additional days of early voting	na		
Is this site ADA compliant?	yes		
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	yes		

Early Voting Equipment Information:

	Early voting site #1	Early voting site #2	Early voting site #3
Number of tabulators at site	1		
Municipality responsible for providing tabulators	Participating Municipalities		
Number of early voting poll book laptops	1		
Municipality responsible for providing early voting poll book laptops	Participating Municipalities		
Clerk responsible for taking the necessary steps to set up the early voting poll book laptops	Brenda Fetterly		

Board of election commissioners responsible for testing equipment	Will appoint one		
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EXHIBIT B: SITE SUPERVISORS

Early Voting Site Supervisors:

	Supervisor at Early voting site #1	Supervisor at Early voting site #2	Supervisor at Early voting site #3
Early Voting Day 1	Brenda Fetterly		
Early Voting Day 2	Brenda Fetterly		
Early Voting Day 3	Brenda Fetterly		
Early Voting Day 4	Brenda Fetterly		
Early Voting Day 5	Brenda Fetterly		
Early Voting Day 6	Brenda Fetterly		
Early Voting Day 7	Brenda Fetterly		
Early Voting Day 8	Brenda Fetterly		
Early Voting Day 9	Brenda Fetterly		

Describe the communication strategy for informing electors of their opportunity for early voting:

General publications as released by the State of Michigan

Combined Early Voting Equipment needs

Tabulator	\$5,000.00
Tabulator Bin	\$1,500.00
Ballot on Demand System	\$5,212.50
Lap top	\$1,000.00
Supplies	\$1000.00
Ballot Bag	\$250.00
Total	\$13962.50

Combined Early Voting Workers

3 Inspectors 9 hours a day X 9 days (81 hours) = \$150.00 per day = \$1350.00 x 3 = 4050.00

Deputy Pay 9 hours a day X 9 days (81 hours) = \$150.00 per day = \$1350.00

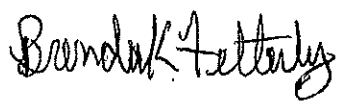
Total \$5,400.00


$\$19,362.50 / 3 = \$6,454.17$ each Township

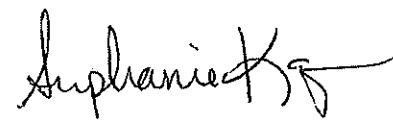
Raisinville Township

Dundee Township

Milan Township


Brenda K Fetterly


Jean Anderson


Stephanie Kozar