

Milan Township

16444 Cone Road

Milan, MI. 48160

734-439-1707

Agenda

Milan Township Board regular meeting dated July 9, 2020

1. Meeting called to order and Pledge recited.
2. Public Comment: **2 mins. per person**
3. Approval of Agenda/additions or changes
4. Minutes; Disbursements; Fund Balances; Building Report; Assessors Report; Milan Fire Dept. Report
5. Unfinished Business:

Mapping Spaulding Cemetery
HIRE CLEANING PERSON

6. New Business:

Monroe County Road Commission Payment

AFL-CIO Advocates

New Poster for Coronavirus Act

ELECTION COMMISSION MTG DATE

7. Issues from Board Members:

Supervisor:

Clerk:

Treasurer:

CHECK DISBURSEMENT REPORT FOR MILAN TOWNSHIP
 CHECK DATE FROM 06/01/2020 - 06/30/2020
 Banks: FIRE, GEN, ROADS

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/09/2020	GEN	87691	DAVID CHAPMAN AGENCY, INC.	INSURANCE	101-851-956.000	52.00
06/09/2020	GEN	87692	KENT COMMUNICATIONS	TAX STATEMENT PREPARATION-CONTRACTUAL	101-253-802.000	213.17
06/09/2020	GEN	87693	MILAN ELEVATOR CO	CAPITAL OUTLAY	101-276-970.000	175.76
06/09/2020	GEN	87694	U.S. POSTAL SERVICE (CMRS-FP)	POSTAGE	101-215-730.000	500.00
		87694		POSTAGE	101-253-730.000	500.00
						<u>1,000.00</u>
06/25/2020	GEN	87702	ACE HARDWARE	CUSTODIAN	101-265-810.000	34.54
06/25/2020	GEN	87703	DIGITAL PERSPECTIVE	COMMUNICATIONS	101-265-850.000	839.00
06/25/2020	GEN	87704	DTE Energy	STREETLIGHT EXPENSES	219-219-974.000	632.02
06/25/2020	GEN	87705	MONROE BANK & TRUST	SUPPLIES	101-215-726.000	30.70
		87705		SUPPLIES	101-253-726.000	30.70
		87705		SUPPLIES	101-257-726.000	30.70
		87705		CUSTODIAN	101-265-810.000	395.74
		87705		CAPITAL OUTLAY	101-276-970.000	1,000.00
						<u>1,487.84</u>
06/25/2020	GEN	87706	RICK'S LAWN SERVICE	PROFESSIONAL SERVICES/LAWN CARE	101-276-801.000	1,600.00
		87706		OTHER- CLEANING REPAIRS AND MAINTENAN	101-276-931.000	300.00
						<u>1,900.00</u>
06/25/2020	GEN	87707	VERIZON WIRELESS	COMMUNICATIONS	101-265-850.000	214.57
			TOTAL - ALL FUNDS	TOTAL OF 10 CHECKS		<u>6,548.90</u>

Total Disbursements - June, 2020

Pay Roll For
 + 8,166.55
 8,14, 715.45

For Payroll ID: 211 Check Date: 07/09/2020 Pay Period End Date: 06/30/2020

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
07/09/2020	GEN	87711	COLLINS, BARBARA J.	1,192.18	941.00	0.00	Processing
07/09/2020	GEN	87712	DEVOOGHT, REBECCA	42.70	39.44	0.00	Processing
07/09/2020	GEN	87713	DOFKOWSKI, ROBERT D	257.95	227.26	0.00	Processing
07/09/2020	GEN	87714	EARLY, JAMES L	1,149.31	938.61	0.00	Processing
07/09/2020	GEN	87715	FRIEND, DAVID	388.45	310.04	0.00	Processing
07/09/2020	GEN	87716	HEATH, KEVIN	1,190.04	1,039.77	0.00	Processing
07/09/2020	GEN	87717	HEATH, PHILIP	1,189.14	1,081.28	0.00	Processing
07/09/2020	GEN	87718	HUMES, RENEE' L.	483.75	426.19	0.00	Processing
07/09/2020	GEN	87719	LIEB, KAREN JO	1,925.00	1,502.60	0.00	Processing
07/09/2020	GEN	87720	MANCIK, OLGA L	215.25	189.64	0.00	Processing
07/09/2020	GEN	87721	PORTER, PATRICK T	42.70	39.44	0.00	Processing
07/09/2020	GEN	87722	SCHAUER, JOHN	47.38	41.75	0.00	Processing
07/09/2020	GEN	87723	WALLINE, MAFT P	42.70	37.63	0.00	Processing

Totals: Number of Checks: 013

8,166.55

6,814.65

0.00

Total Physical Checks: 13
 Total Check Stubs: 13

For Payroll ID: 211 Check Date: 07/09/2020 Pay Period End Date: 06/30/2020

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07/09/2020	GEN	87719	LIEB, KAREN JO	1,925.00	1,502.60	0.00	Processing
07/09/2020	GEN	87720	MANCIK, OLGA L	215.25	189.64	0.00	Processing
07/09/2020	GEN	87721	PORTER, PATRICK T	42.70	39.44	0.00	Processing
07/09/2020	GEN	87722	SCHAUER, JOHN	47.38	41.75	0.00	Processing
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				TOTAL OF 10 CHECKS		<u>6,548.90</u>

Pay Roll For

+ 8,166.55

8,141,715.45

TOTAL Disbursements - June, 2020

Milan Township Fund Balance Report July 1, 2020

Bank	Account Number	Account Title	Interest	Maturity	Balance
First Merchants Bank	*****1316	General Fund			\$ 282,999.03
	*****0032	Tax Account			\$ 7,268.56
	*****6666	Road Fund			\$ 113,459.68
	*****7185	Fire Fund			\$ 105,090.38
		Total:			\$ 508,817.65
Chase Bank		Savings Account	0.24%		\$ 47,656.58
Flagstar Bank (CD)	*****5267	Farm Funds	1.65%	5/19/2021	\$ 64,028.49
	*****0047	General Fund	0.65%	3/25/2021	\$ 158,555.72
	*****8701	General Fund	0.65%	4/1/2021	\$ 53,389.00
	*****2796	Building Cap Improvement Fund	0.50%	12/12/2021	\$ 12,726.28
	*****2804	General Fund	0.65%		\$ 22,666.57
	*****2812	Fire Fund	0.65%	4/1/2021	\$ 31,724.96
	*****4623	Building Cap Improvement Fund			\$ 20,708.29
		Total:			\$ 363,799.31
Old National Bank	part. # *****6144	General Fund (CD)	0.70%	6/6/2021	\$ 51,800.09
	*****7664	Farm Account (Savings)			\$ 47,497.27
		Total:			\$ 99,297.36
		Grand Total:			\$ 1,019,570.90

May + June 2020 Bldg Report

During May and June 12 permits were issued totaling \$1305.-

During May + June David Freund worked 10 hrs at the hall, reviewed 1 pond site and made 2 inspections.

There were no mechanical, plumbing or electrical inspections.

Expenses for May + June totaled \$388.45.

MILAN TOWNSHIP
 BARBARA COLLINS - CLERK
 BUILDING DEPT. REPORT

Date: June 30, 2020

INSPECTORS NAME	HOURS AT HALL	INSPECTIONS
DAVE FRIEND (BLD)	10	2
PERMITS	11	
PLAN REVIEW	0	
SITE PLANS (HOUSE)		
SITE PLANS (POLE BARNs 1 Pond Site & COMM.)		
SPECIAL INSPECTIONS		
ADDRESS ASSIGNED		
LAND SPLIT		
JEFF FELDKAMP (MECHINICAL)		0
DAVE TUBBS (ELECTRICAL)		0
WILLIE HIGGGS (PLUMBING)		0

COST TO TOWNSHIP

DAVE FRIEND	\$388.45
JEFF FELDKAMP	
DAVE TUBBS	
WILLIE HIGGGS	
TOTAL	\$388.45

RESPECTFULLY SUBMITTED BY: Barbara Collins - Clerk

MILAN TWP BUILDING DEPT. REPORT MASTER

MILAN TWP BUILDING DEPT. REPORT MASTER				
		June, 2020		
DATE	PERMIT #	NAME	AMT.	INSPECTIONS FINISHED
5/22/2020	1916-E	Bohley/Relunata MI Electrical Contracting & Energy 19991 Welch Rd., Milan, MI. 48160	75.00	
6/12/2020	1917-B	Mr. Roof A2, LLC Byrd, 12361 Dennison Rd., Milan, MI. 48160	\$65.00	
6/12/2020	1918-B	Build Garage Castleberry, 14852 Cone Rd., Milan, MI. 48160	260.00 \$15.00	License Fee
6/19/2020	1919-M	Interstar, Inc., Macomb, MI. 48042 McDonnel, 17604 Milwaukee Rd., Milan, MI. 48160	\$75.00	
6/19/2020	1920-B	Ground Mt. Solar (1 inspection) Pena, 19476 Cone Rd., Milan, MI. 48160	65.00	
6/19/2020	1921-E	Electric for Solar (1 inspection) Pena, 19476 Cone Rd., Milan, MI. 48160	65.00	
6/19/2020	1922-M	Randazzo Mechanical Heating & Cooling, LLC Vega, 11297 Far Rd., Milan, MI. 48160	65.00	
6/19/2020	1923-E	Randazzo Mechanical Heating & Cooling, LLC Vega, 11297 Far Rd., Milan, MI. 48160	65.00 10.00	
6/25/2020	1924-B	Sontag, 19310 Milwaukee Rd., Milan, MI. 48160 Pond 100' x 200' + \$1000.00 Bond	350.00	
6/26/2020	1925-M	Mechanical (1 inspection) Little, 11385 Petersburg Rd., Milan, MI. 48160	65.00	
6/26/2020	1926-E	Electrical Services Plus, Inc. Little, 11385 Petersburg Rd., Milan, MI. 48160	\$65.00	

6/25/2020 1927-B

Hansons, LLC \$65.00
Jenkins, 14115 Sanford Rd., Milan, MI. 48160

Ck#40001

Total All Permits for June, 2020

\$1,305.00

100
110
100 - 385.00
25

MILAN TOWNSHIP

BUILDING INSPECTOR TIMESHEET

INSPECTOR NAME D. FRIEND

MONTH/YEAR 6-2020

PERMITS ISSUED

11

12

HOURS AT HALF (10) PLAN REVIEW _____ SITE PLANS (HOUSE) _____

SITE PLANS (OTHER) (1) Pond

SPECIAL INSPECTIONS _____ REGULAR INSPECTIONS (2) ADDRESS ASSIGNED _____

ADDRESS	PERMIT	DATE	RESULTS	TYPE OF INSPECTION
11930 Drennon	1820	6-10	APP. NOT APP.	ROUGH FINAL
1211	1820	6-12	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL

Signature indicates you performed the above inspections.

[Signature]

INSPECTOR

CLERK SIGNATURE

ALL TIMESHEETS MUST BE TURNED IN THE LAST FRIDAY OF THE MONTH.

001916E

Milan Township

BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 5-22-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

ELECT ONR INSP

LIC REG 15
INSP 60
✓ 1136

FEE: 75.00

LOCATION: 19991 WELCH

OWNER:

CONTRACTOR: STRAW BERRY SOCAR

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL		ELECTRICAL INSPECTION APPROVAL		MECHANICAL INSPECTION APPROVAL		BUILDING INSPECTION APPROVAL	
Date	Inspector	Date	Inspector	Date	Inspector	Date	Inspector
Sewer	<u>[Signature]</u>	Temp Service		Rough	<u>[Signature]</u>	Foundation	<u>[Signature]</u>
Rough		Rough				Concrete Slab	
Final		Final		Final	<u>[Signature]</u>	Frame	
						Insulation	
						Lath or Gypsum Board	
						Final	

OCCUPANCY PERMIT _____ BUILDING OFFICIAL _____
Date

001917B

Milan Township

BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 6-12-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

BLOG, ONE INSP. REROOF

18938

FEE: 65.00

LOCATION: 12361 DENNISON

OWNER: BYRD

CONTRACTOR: MR. ROOF

Ala

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector	
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	Final	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____				Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT _____
Date

BUILDING OFFICIAL _____

001918 B

Milan Township

BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 6-12-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

BUILD GARAGE

38' x 42'

V1128
260. PRMT
15 CU

LOCATION: 14852 CONR

FEE: 275.00

OWNER: CASTLEBARRY

CONTRACTOR: K. HEATH

K. Heath

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL		ELECTRICAL INSPECTION APPROVAL		MECHANICAL INSPECTION APPROVAL		BUILDING INSPECTION APPROVAL	
Date	Inspector	Date	Inspector	Date	Inspector	Date	Inspector
Sewer	_____	Temp. Service	_____	Rough	_____	Foundation	_____
Rough	_____	Rough	_____	Final	_____	Concrete Slab	_____
Final	_____	Final	_____			Frame	_____
						Insulation	_____
						Lath or Gypsum Board	_____
						Final	_____

OCCUPANCY PERMIT _____ BUILDING OFFICIAL _____
 Date _____

001919m

Milan Township

BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW:

DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 6-19-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF: 1145P.
JEFF 734-429 7201

MECH WATER HEATER

FEE: 75.00

LOCATION: 17604 MILWAUKEE

OWNER: MC DONALD

CONTRACTOR: INTER STAR

KPL

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____		_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT _____
Date _____

BUILDING OFFICIAL _____

001920B

Milan Township

BUILDING PERMIT

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DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 6-19-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

GROUND MOUNT SOLAR
ONE INSP.

13714

FEE: 65,00

LOCATION: 19476 COMA

OWNER: PENA

CONTRACTOR: H.O.

K.P.A.

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	Final	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____				Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT _____
Date

BUILDING OFFICIAL _____

001921^{VE}

Milan Township

BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 6-19-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

ELECT. ONR INSP
(SOLAR)

✓ 3714

FEE: 6500

LOCATION: 19476 CONR

OWNER: PRMA

CONTRACTOR: HOME OWNER

KLK

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	<u> </u>	<u> </u>	Temp Service	<u> </u>	<u> </u>	Rough	<u> </u>	<u> </u>	Foundation	<u> </u>	<u> </u>
Rough	<u> </u>	<u> </u>	Rough	<u> </u>	<u> </u>		<u> </u>	<u> </u>	Concrete Slab	<u> </u>	<u> </u>
Final	<u> </u>	<u> </u>	Final	<u> </u>	<u> </u>	Final	<u> </u>	<u> </u>	Frame	<u> </u>	<u> </u>
									Insulation	<u> </u>	<u> </u>
									Lath or Gypsum Board	<u> </u>	<u> </u>
									Final	<u> </u>	<u> </u>

OCCUPANCY PERMIT
Date

BUILDING OFFICIAL

BUILDING PERMIT

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DATE: 6-19-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

MACH ONE INSP
FURNACE AND AIR

✓ 13549

FEE: 65,00

LOCATION: 11297 FAR

OWNER: VREGA

CONTRACTOR: RANDALL

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____		_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT _____ BUILDING OFFICIAL _____
 Date

0019236

Milan Township

BUILDING PERMIT

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DATE: 6-19-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

RELECT - ONE INSP.
(FURNACE)

V.13849

FEE: 65.00

LOCATION: 11297 FAR

OWNER: VRGA

CONTRACTOR: RANDO 270

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	<u>[Signature]</u>		Temp Service			Rough	<u>[Signature]</u>		Foundation		
Rough			Rough						Concrete Slab		
Final			Final			Final			Frame		
									Insulation		
									Lath or Gypsum Board		
									Final		

OCCUPANCY PERMIT _____ BUILDING OFFICIAL _____
 Date

001924B

Milan Township

BUILDING PERMIT

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DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 6-25-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

POND - DIRT STAYS ON SITE
100' x 200'
\$1000.00 BOND 19644800273 ✓397

FEE: 350.00

LOCATION: 19310 MILWAUKEE

OWNER: SONTAG

CONTRACTOR: SCHEIDT

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	Final	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____				Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT _____
Date

BUILDING OFFICIAL _____

BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 6-26-2020

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

MECH ONE INSP,
GAS LINE TO GENERATOR

✓ GIVEN TO JIM

LOCATION: 11385 PETRASBURG

FEE: 65.00

OWNER: LITTLE

CONTRACTOR: AMERICAN
Ala

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer			Temp Service			Rough			Foundation		
Rough			Rough						Concrete Slab		
Final			Final			Final			Frame		
									Insulation		
									Lath or Gypsum Board		
									Final		

OCCUPANCY PERMIT _____
Date

BUILDING OFFICIAL _____

BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 6-26-2028

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

ELECT ONE INSP

GENERATOR

✓ 8925

LOCATION: 11385 PETERSBURG

FEE: 65.00

OWNER: LITLER

CONTRACTOR: ELECT SERV

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	Final	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
	_____	_____							Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT _____
Date

BUILDING OFFICIAL _____

0019278

Milan Township

BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY

DATE: 6-25-2010

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

BUILD - ONE INSP
WINDOWS - CURTAINS

✓40001

LOCATION: 14115 SANFORD

FEE: 65.00

OWNER: JENKINS

CONTRACTOR: HANSON

K.P. L.P.

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector	
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	Final	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____				Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT _____
Date

BUILDING OFFICIAL _____

ASSESSOR REPORT
July 9, 2020

FIELD WORK

Completed Residential sales verifications and submitted input to Monroe County Equalization. Fieldwork still limited due to COVID 19. Hoping to get aerial imagery soon to assist.

OTHER WORK/INFORMATION:

Board of Review scheduled for Tuesday, July 21st at 1:00 p.m. Posted notice in the lobby as required per Open Meetings Act.

Residential class sales study: final ratio 45.12 for the 2021 assessments. Two year sales study period using sales from 04/01/2019 through 03/31/2020. We must bring assessments to 50% of true cash value. Sales have been very steady and similar to the ratio in last year's study.

Researching vacant land sales to determine land values in the residential class. Next will calculate Economic Condition Factors and balance the Residential Class assessments.

The County is working on AG, Commercial and Industrial appraisal studies and we will be reviewing those classes next.

Mailed Applications for real property tax exemptions to the tax exempt property owners pursuant to the Resolution and procedure adopted by the Township Board. (AMAR Requirement). Applications are due November 1st, 2020.

Balanced with the Treasurer and signed the Warrant to collect summer 2020 taxes.

LOOKING AHEAD:

Prepare form 591 Clerk Statement due 9/30/2020. Reminder: Please give me any copies of L4029 forms received from the taxing authorities.

Prepare list for Treasurer to update Assessment Roll for street light district for Winter tax bill.

Respectfully submitted,
Karen Jo Lieb, Assessor