

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/07/2019	GEN	87322	DTE Energy	STREETLIGHT EXPENSES	219-219-974.000	459.49
05/07/2019	GEN	87323	Steven's Disposal Inc.	TRASH DAY	101-521-807.000	4,750.00
05/14/2019	GEN	87335	David Arthur Consultants, INC	ENGINEERS	101-377-818.000	550.00
05/14/2019	GEN	87336	MI DEPT. OF TREASURY	DUE TO STATE OF MICHIGAN	701-000-228.000	216.28
05/14/2019	GEN	87337	MICHIGAN ALARM LLC	PROFESSIONAL SERVICES	101-265-801.000	125.97
05/14/2019	GEN	87338	Monroe Publishing	PRINTING AND PUBLISHING	101-101-900.000	62.52
05/14/2019	GEN	87339	RICK'S LAWN SERVICE	PROFESSIONAL SERVICES/LAWN CARE	101-276-801.000	1,600.00
05/14/2019	GEN	87340	VERIZON WIRELESS	COMMUNICATIONS	101-265-850.000	157.85
05/21/2019	GEN	87341	SEMCOG	DUES AND MEMBERSHIPS	101-101-856.000	770.00
TOTAL - ALL FUNDS						8,692.11

--- GL TOTALS ---

101-101-856.000	DUES AND MEMBERSHIPS	770.00
101-101-900.000	PRINTING AND PUBLISHING	62.52
101-265-801.000	PROFESSIONAL SERVICES	125.97
101-265-850.000	COMMUNICATIONS	157.85
101-276-801.000	PROFESSIONAL SERVICES/LAWN CARE	1,600.00
101-377-818.000	ENGINEERS	550.00
101-521-807.000	TRASH DAY	4,750.00
219-219-974.000	STREETLIGHT EXPENSES	459.49
701-000-228.000	DUE TO STATE OF MICHIGAN	216.28
TOTAL		8,692.11

*Total*  
 15,715.38

For Payroll ID: 194 Check Date: 06/13/2019 Pay Period End Date: 05/31/2019

Check Date	Bank	Check Number	Check Number Name	Check Gross	Physical Check Amount	Direct Deposit Status
06/13/2019	GEN	87349	COLLINS, BARBARA J.	1,140.03	896.73	0.00 Open
06/13/2019	GEN	87350	DEVOGHT, REBECCA	42.70	39.45	0.00 Open
06/13/2019	GEN	87351	DOPKOWSKI, ROBERT D	266.68	236.73	0.00 Open
06/13/2019	GEN	87352	DUROCHER, JULIE E	360.00	312.83	0.00 Open
06/13/2019	GEN	87353	EARLY, JAMES L	1,115.83	910.38	0.00 Open
06/13/2019	GEN	87354	FINCH, SARAH J	225.25	200.47	0.00 Open
06/13/2019	GEN	87355	FRIEND, DAVID	578.10	458.16	0.00 Open
06/13/2019	GEN	87356	HEATH, KEVIN	391.00	344.47	0.00 Open
06/13/2019	GEN	87357	HEATH, PHILIP	1,212.54	1,106.32	0.00 Open
06/13/2019	GEN	87358	LIEB, KAREN JO	1,392.08	1,085.56	0.00 Open
06/13/2019	GEN	87359	MANCIK, OLGA L	208.98	184.11	0.00 Open
06/13/2019	GEN	87360	PORTER, PATRICK T	42.70	39.43	0.00 Open
06/13/2019	GEN	87361	SCHAUER, JOHN	47.38	41.75	0.00 Open

Totals: Number of Checks: 013 7,023.27 5,856.39 0.00

Total Physical Checks: 13

Total Check Stubs:

Milan Township Fund Balance Report June 2019

<b>Bank</b>	<b>Account Number</b>	<b>Account Title</b>	<b>Balance</b>
Monroe Bank & Trust	*****1316	General Fund	\$ 152,803.63
	*****0032	Tax Account	\$ 677,947.84
	*****6666	Road Fund	\$ 93,270.64
	*****7185	Fire Fund	\$ 105,090.38
	<b>Total:</b>		<b>\$ 1,029,112.49</b>

Chase Bank		Savings Account	\$ 47,379.22
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Flagstar Bank (CD)	*****5267	Farm Funds	\$ 62,769.18
	*****0047	General Fund	\$ 154,773.33
	*****8701	General Fund	\$ 52,032.03
	*****2796	Building Cap Improvement Fund	\$ 12,422.47
	*****2804	General Fund	\$ 22,666.57
	*****2812	Fire Fund	\$ 30,926.73
	*****4623	Building Cap Improvement Fund	\$ 20,202.48
	<b>Total:</b>		<b>\$ 355,792.79</b>

Old National Bank	Cert. # *****6144	General Fund (CD)	\$ 51,438.50
	*****7664	Farm Account (Savings)	\$ 47,497.27
	<b>Total:</b>		<b>\$ 98,935.77</b>

**Grand Total: \$ 1,531,220.27**

# April & May 2019 Bldg Dept Report

During April & May 6 permits were issued totaling \$500.

David Friend made 6 inspections and worked 14 hrs at the hall.

There were no electrical, mechanical or plumbing inspections.

Expenses for April & May totaled \$578.10

MILAN TOWNSHIP  
BARBARA COLLINS - CLERK  
BUILDING DEPT. REPORT

Date: April & May, 2019

INSPECTORS NAME	HOURS AT HALL	INSPECTIONS
<b>DAVE FRIEND (BLD)</b>	14	6
PERMITS	6	
PLAN REVIEW		
SITE PLANS (HOUSE)		
SITE PLANS (POLE BARN & COMM.)		
SPECIAL INSPECTIONS		
ADDRESS ASSIGNED		
LAND SPLIT		
<b>JEFF FELDKAMP (MECHINICAL)</b>		0
<b>DAVE TUBBS (ELECTRICAL)</b>		0
<b>WILLIE HIGGS (PLUMBING)</b>		0

**COST TO TOWNSHIP**

DAVE FRIEND	\$578.10
JEFF FELDKAMP	
DAVE TUBBS	
WILLIE HIGGS	
<b>TOTAL</b>	<b>\$578.10</b>

RESPECTFULLY SUBMITTED BY: Barbara Collins - Clerk

# MILAN TWP BUILDING DEPT. REPORT MASTER

DATE	PERMIT #	NAME	AMT.	CHECK #
4/12/2019	1860B	Howard/Milan Lake Build 15 x 40 Storage Shed 16339 Cone Road Milan, MI. 48160	\$65.00	Cash
4/17/2019	1861B	Power Home Solar, LLC James Rise Roof Mount Solar Panels 19830 Hickory Road Milan, MI. 48160	\$105.00	Ck#25830
4/19/2019	1864E	Power Home Solar, LLC James Rise Electrical Wiring to Solar Panels 19830 Hickory Road Milan, MI. 48160	65.00	Ck#25831
5/9/2019	1865B	Erie Construction James Davis Re-roof 19999 Milwaukee Road Milan, MI. 48160	56.00 64.00	Ck#347143 Ck#347143
5/25/2019	1867B	Nu-Sash Windows MI, Inc, M. Stacy 11400 Crowe Road Milan, MI. 48160	85.00	Ck#1609
4/23/2019	1863E	Ringbloom Electrical Contracting, LLC 1400 Milan-Oakville Road Milan, MI. 48160	\$60.00	Ck#1385
		<b>Total All Permits</b>	<b>\$500.00</b>	

Hours 216.00  
 Permit 60.00  
 MSP 300.00  
 570.00

MILAN TOWNSHIP

BUILDING INSPECTOR TIMESHEET

INSPECTOR NAME D. FRIEDO MONTH/YEAR 4-5-2019 PERMITS ISSUED 6

HOURS AT HALI (17) PLAN REVIEW 0 SITE PLANS (HOUSE) 0 SITE PLANS (OTHER) 0

SPECIAL INSPECTIONS \_\_\_\_\_ REGULAR INSPECTIONS 6 ADDRESS ASSIGNED \_\_\_\_\_

ADDRESS	PERMIT	DATE	RESULTS	TYPE OF INSPECTION
<u>19380 Hickory</u>	<u>1861</u>	<u>4-27</u>	<u>APP</u> NOT APP.	<u>ROUGH</u> FINAL
<u>16339 Cone</u>	<u>1860</u>	<u>4-12</u>	<u>APP</u> NOT APP.	ROUGH FINAL
<u>19505 REDMAN</u>	<u>1856</u>	<u>4-4</u>	<u>APP</u> NOT APP.	ROUGH FINAL
<u>19999 MIL</u>	<u>1865</u>	<u>5-20</u>	<u>APP</u> NOT APP.	<u>ROUGH</u> FINAL
<u>19505 REDMAN</u>	<u>1856</u>	<u>5-20</u>	<u>APP</u> NOT APP.	<u>ROUGH</u> FINAL
<u>19505 " "</u>	<u>1856</u>	<u>5-24</u>	<u>APP</u> NOT APP.	<u>ROUGH</u> FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL

Signature indicates you performed the above inspections. [Signature]

INSPECTOR

CLERK SIGNATURE

ALL TIMESHEETS MUST BE TURNED IN THE LAST FRIDAY OF THE MONTH.

# BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 4.12.19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

*BUILD - 15' x 40' STORAGE BLDG*

LOCATION: 16339 CDNA

FEE: 6500

OWNER: *NORMAN*

CONTRACTOR:

*[Signature]*

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____		_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date

BUILDING OFFICIAL \_\_\_\_\_



# BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 4-17-19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

ROOF MOUNT SOLAR PANELS

V25830

LOCATION: 19830 HICKORY

FEE: 105.00

OWNER: J. RISK

CONTRACTOR: POWER HOME SOLAR

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector	
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____		_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date \_\_\_\_\_

BUILDING OFFICIAL \_\_\_\_\_



# BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 4-19-19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

ELECTRIC  
WIRING TO SOLAR PANELS

✓ 25431

FEE: 65.00

LOCATION: 19830 HILSDALE

OWNER: RISK

CONTRACTOR: B. LAW  
[Signature]

**BUILDING INSPECTOR**

PLUMBING INSPECTION APPROVAL	ELECTRICAL INSPECTION APPROVAL	MECHANICAL INSPECTION APPROVAL	BUILDING INSPECTION APPROVAL
Date Inspector	Date Inspector	Date Inspector	Date Inspector
Sewer _____	Temp Service _____	Rough _____	Foundation _____
Rough _____	Rough _____	_____	Concrete Slab _____
Final _____	Final _____	Final _____	Frame _____
			Insulation _____
			Lath or Gypsum Board _____
			Final _____

OCCUPANCY PERMIT \_\_\_\_\_  
Date

BUILDING OFFICIAL \_\_\_\_\_

001865B

Milan Township

# BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 5-9-19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

- REROOF -

✓ 34713  
346931

LOCATION: 19999 MIDLAND CR

FEE: 120.00

OWNER: DAVIS

CONTRACTOR: ERIE CONST

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp-Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____		_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date

BUILDING OFFICIAL \_\_\_\_\_

# BUILDING PERMIT

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**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 5-25-19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

WINDOW REPLACE MEND

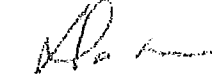
11609

LOCATION: 11400 CROW

FEE: 85.00

OWNER: M. STACY

CONTRACTOR: NU SASH



BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____		_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date

BUILDING OFFICIAL \_\_\_\_\_

**ASSESSOR REPORT**  
**June 13, 2019**

**FIELD WORK Scheduled/Letters sent:**

Sales verification and visits in progress (see attached)

**OTHER WORK:**

Rolled over Assessor database to 2020 from 2019.

Added the Enbridge Pipeline personal property value to the 2019 Assessment Roll as ordered by the State Tax Commission at their May 13, 2019 meeting.

Exported the 2019 assessment values to the Treasurer on Monday June 3<sup>rd</sup>.

Currently working with the Treasurer to set up the 2019 Tax Roll and prepare for the export to KCI for tax bills.

Training the new Assessing Assistant who will be going out in the field soon.

**LOOKING AHEAD:**

Analyze land values for Residential land sales and establish Economic Condition Factors.

Fieldwork will be scheduled July/August 2019 for Far Rd. as part of the annual area inspections.

Prepare for July Board of Review to be held Tuesday, July 16, 2019 at 11:00 a.m.

Currently gathering/receiving L4029 Tax Rate Request forms from the local taxing authorities (school districts, Monroe County, ISD, etc.) to prepare the Clerk's 591 Statement which is due in September. Please give any copies of the L4029s received to the Assessing Department.

Respectfully submitted,  
Karen Jo Lieb, Assessor

Sale Date	Address	Sale Price
04/06/2018	13231 CROWE RD	\$178,000.00 ✓ 011 018 00
04/03/2018	13817 WABASH RD.	\$340,000.00 ✓ 002 007 11
05/31/2018	14305 SANFORD RD	\$90,000.00 ✓
06/01/2018	15520 CONE RD	\$105,000.00 ✓
06/25/2018	10830 ANN ARBOR RD	<del>\$48,000.00</del>
08/13/2018	16888 MILWAUKEE RD	\$230,000.00 ✓
10/12/2018	10055 DUNDEE-AZALIA RD	\$155,000.00 ✓
09/28/2018	16321 SHERMAN RD	\$125,000.00 ✓
09/06/2018	13570 PETERSBURG RD	\$320,000.00 ✓
09/10/2018	12300 FAR	\$455,000.00 ✓
07/18/2018	8966 HISER RD	\$310,000.00 ✓
09/19/2018	17995 SHERMAN RD	<del>\$159,900.00</del>
10/29/2018	19344 CONE RD	\$256,000.00 ✓
02/01/2019	14004 PLANK RD	\$195,000.00 ✓
12/21/2018	14676 PETERSBURG RD	\$275,000.00 ✓
11/15/2018	10121 WELLS RD	\$200,000.00 ✓
12/04/2018	17150 SHERMAN RD	\$200,000.00 ✓
11/28/2018	16358 MILWAUKEE RD	<del>\$37,500.00</del>
03/01/2019	12531 CROWE RD	\$218,000.00 ✓

CAPITAL FY 2019/2020

PROPOSED

ACCT #	NAME	PROPOSED FY 2019-2020	APPROVED FY 2018-2019
984	Capital Outlay Improv	\$90,000.00	\$90,000.00
984.1	Capital Outlay extended	\$10,000.00	\$10,000.00
	TOTAL CAPITAL	\$100,000.00	\$100,000.00
	TOTAL OPERATING	\$413,600.00	\$412,200.00
	<b>TOTAL</b>	<b>\$513,600.00</b>	<b>\$512,200.00</b>



**OPERATING BUDGET F/Y 2019-2020**

ACCT #	NAME	Prop FY 19/20	FOR YEAR 18/19	COMMENTS
701	Personal Serv	16,500.00	16,500.00	
702	Mutual Aid/Bus/Good Intent	35,000.00	35,000.00	Based on FY208/19
703	Firefighter Wages	90,000.00	90,000.00	
704	Officers Wages	50,000.00	47,000.00	Addition of 3rd Lt. position
705	Dispatching	15,400.00	15,400.00	Based on 1100 disp. runs at 14.00 per CFS
706	Payroll One	2,000.00	1,900.00	Projected increase
707	Training / Mtg. Payroll	17,000.00	17,000.00	personnel training
741	Gas and Oil	5,500.00	7,000.00	All Apparatus (Savings due to contract with Milan Area Schools)
775	Office Supplies	2,600.00	3,000.00	Upgrade Master PC
776	Supplies-Bldg-Cleaning	1,000.00	1,200.00	
777	Medical/O2	2,200.00	2,200.00	All Medical supplies, O2 refill
801	Contract Services- Audit	7,000.00	7,000.00	Annual Audit (Based on previous year)
802	MAFD Attorney	500.00	700.00	Planned SOG Policy review and additions
806	Medical Exams/SCBA Exams	1,600.00	1,400.00	Personnel Physicals and SCBA Fit Test
835	Insurance	36,500.00	36,500.00	Workers Comp. 13,500.00 Property/Liability 23,000.00
851	Telephone/Internet	3,400.00	3,400.00	
853	Verizon	1,100.00	1,100.00	Mobile Device, 2 tablets for Apparatus
874	FICA 6.2	16,000.00	16,000.00	
875	Medical 1.4 Included in SS	N/A	N/A	
920	Utilities	11,000.00	11,000.00	Projected based on 2018/2019
931	Repair/ Maint of Building	2,000.00	3,500.00	Snow Removal, Normal maint.
932	Repair/ Maint of Vehicles	15,200.00	15,200.00	Repair,Pump Tests,Preventative maint.D.O.T. Inspections
933	Repair/ Maint of Equipment	7,500.00	7,500.00	All small Equipment, Radios, Minitor, Annual hose test
935	Equip Check- Housekeeping	1,600.00	1,600.00	
936	Maintenance Contract/Dues	12,000.00	5,000.00	Breathing Air, Emerg.Reporting, Haz Mat, IAR
940	Rent of Building	20,000.00	20,000.00	No change
956	Operating Supplies/Rehab		900.00	extra supplies used on incidents, reimburse from cost recovery
960	Training & Education	6,000.00	6,000.00	Training Material, Class fee's, Instructor fee
961	Dues- Monroe/Wash		4,200.00	WAMAA, Monroe Cty. M/A
970	Small Equipment Purchases	35,000.00	35,000.00	Turn-out x 4,Extrication Equipment, Equipment as needed
	<b>TOTAL OPERATING</b>	<b>413,600.00</b>	<b>412,200.00</b>	

### Milan Area Fire Department Projected Capital Plan

YEAR	EQUIPMENT	CAPITAL BALANCE	COST	CAPITAL CONTRIBUTION	NEW BALANCE
2018/19	UTV with additions (Purchased with donated funds)	\$449,729.45	\$25,773.55 \$10,000.00	\$100,000.00	\$533,955.90
2019/20	Rescue Pumper (order)	\$533,955.90	\$600,000.00	\$100,000.00	\$33,955.90
2020/21		\$33,955.90	\$0.00	\$100,000.00	\$133,955.90
2021/22		\$133,955.90	\$0.00	\$100,000.00	\$233,955.90
2022/23		\$233,955.90	\$0.00	\$100,000.00	\$333,955.90