



Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/03/2019	GEN	87514	INTERNAL REVENUE SERVICE	DUE TO FEDERAL GOVERNMENT	701-000-229.000	962.90
12/12/2019	ROAD	1005	Monroe County Road Commission	ROAD FUND MAINT. GRADING, STONING, PAV	204-204-931.000	2,863.27
12/12/2019	GEN	87525	DTE Energy	STREETLIGHT EXPENSES	219-219-974.000	759.49
12/12/2019	GEN	87526	KENT COMMUNICATIONS	POSTAGE	101-253-730.000	688.56
12/12/2019	GEN	87527	MI DEPT. OF TREASURY	DUE TO STATE OF MICHIGAN	701-000-228.000	227.50
12/12/2019	GEN	87528	MONROE BANK & TRUST	EDUCATION	101-215-803.000	85.68
12/12/2019	GEN	87529	RICK'S LAWN SERVICE	PROFESSIONAL SERVICES/LAWN CARE	101-276-801.000	1,200.00
12/12/2019	GEN	87530	SARAH FINCH	SUPPLIES	101-253-726.000	11.08
12/12/2019	GEN	87531	VERIZON WIRELESS	COMMUNICATIONS	101-265-850.000	169.86
12/19/2019	GEN	87532	INTERNAL REVENUE SERVICE	DUE TO FEDERAL GOVERNMENT	701-000-229.000	810.76
TOTAL - ALL FUNDS					TOTAL OF 10 CHECKS	7,779.10

GL TOTALS  
 101-215-803.000 EDUCATION 85.68  
 101-253-726.000 SUPPLIES 11.08  
 101-253-730.000 POSTAGE 688.56  
 101-265-850.000 COMMUNICATIONS 169.86  
 101-276-801.000 PROFESSIONAL SERVICES/LAWN CARE 1,200.00  
 204-204-931.000 ROAD FUND MAINT. GRADING, STONING, PA 2,863.27  
 219-219-974.000 STREETLIGHT EXPENSES 759.49  
 701-000-228.000 DUE TO STATE OF MICHIGAN 227.50  
 701-000-229.000 DUE TO FEDERAL GOVERNMENT 1,773.66  
 TOTAL 7,779.10

Pay Roll + 6,504.58  
 TOTAL DISBURSEMENTS \* 14,283.68

Milan Township Fund Balances

12/31/2019

Chase Bank					Due
General Funds (Savings)	\$	47,500.74	0.28%		
Flagstaf C/IDs			Rate		
Building Capital	\$	12,636.14	2.40%	4/17/2020	
Building Capital	\$	20,652.07	2.45%	2/10/2020	
Fire Fund	\$	31,599.56	2.02%	1/10/2020	
General	\$	23,159.69	2.20%	1/10/2019	
Renovation		22222			
General Funds	\$	64,157.61	1.65%	5/17/2021	
General Funds	\$	157,672.75	1.90%	3/31/2020	
General Funds	\$	52,886.58	1.90%	3/31/2020	
Old National					
Farm Savings 27664	\$	50,314.87	0.04		
General Fund Savings 28910		Transfer. cemetery funds			
General Fund CD 77294		Transferred to Flagstar		3/2/2018	
General Fund CD 55077		Transferred to Flagstar		9/6/2018	
General Fund CD 97356144	\$	51,438.50	0.50%	6/6/2020	
FMB					
Checking 01316	\$	150,054.44		<del>2/28/18</del>	FMB
Liquor Law					
Cone/Azalia	\$	335.00			
Savings					
Fire 7185		\$50,470.33			FMB
Road 06666	\$	64,201.11			FMB
Total Funds	\$	579,524.21			

**MILAN TOWNSHIP  
ASSESSOR REPORT  
December 12, 2019**

**FIELD WORK:**

Scheduling Personal Property Canvass for end of December and finish checking status of permits.

**OTHER WORK/INFORMATION:**

Residential class ratio: 45.69%.

Agricultural class ratio: 46.75%.

Commercial class ratio: 48.70%

Industrial class ratio: 49.03

CPI/Inflation Rate: 1.9% (1.019 multiplier).

Prepared Resolution to adopt the 2020 Poverty Income Guidelines pursuant to the State Tax Commission Bulletin #14 dated October 14, 2019.

Balanced with the Treasurer and signed the Warrant for the 2019 winter tax roll.

Conducted December Board of Review. Granted one Poverty Exemption.

**LOOKING AHEAD:**

Conduct Personal Property Canvass on or about December 31, 2019.

Mail Charitable Exemption Applications to exempt properties.

Prepare Personal Property statements for mailing on or before January 10, 2020.

Assessor Training 4 hour continuing education credit: Will attend the MTA Board of Review Training on January 29, 2019.

Respectfully submitted,  
Karen Jo Lieb, Assessor

## December 2019 Building Dept Report

During December 5 permits were issued totaling \$425.

David Friend worked 6 hrs at the hall, issued 5 permits and made 2 inspections.

There were no plumbing, electrical or mechanical inspections.

Expenses for December totaled \$242.70.

MILAN TOWNSHIP  
BARBARA COLLINS - CLERK  
BUILDING DEPT. REPORT

Date: 01/09/2020

INSPECTORS NAME:

**DAVE FRIEND (BLD)**

HOURS AT HALL 6

INSPECTIONS 2

PERMITS 5

PLAN REVIEW \_\_\_\_\_

SITE PLANS (HOUSE) \_\_\_\_\_

SITE PLANS (POLE BARN

& COMM.) \_\_\_\_\_

SPECIAL INSPECTIONS \_\_\_\_\_

ADDRESS ASSIGNED \_\_\_\_\_

LAND SPLIT

**JEFF FELDKAMP (MECHINICAL)**

**DAVE TUBBS (ELECTRICAL)**

**WILLIE HIGGS (PLUMBING)**

**COST TO TOWNSHIP**

DAVE FRIEND \$242.70

JEFF FELDKAMP 0

DAVE TUBBS 0

WILLIE HIGGS 0

**TOTAL** \$242.70

RESPECTFULLY SUBMITTED BY: Barbara Collins - Clerk

# Milan Township Building Department

## Permit Summary

Date	Permit #	Job name/Address	Amount	Check #
12/05/2019	1900-E	Kehner, 11329 Crowe Rd. Milan, MI. 48160 Homeowner (1 inspection) Backup Generator (1 inspection)	\$65.00	7994
12/12/2019	1901-M	Dirske, 19490 Redman Rd. Milan, MI. 48160 Mechanical (2 inspections + Lic. Reg.)	\$145.00	3254
12/13/2019	1902-E	Suchy, 204575 Welch Rd. Contractor: Gainsley Electric (1 inspection & Reg Service)	\$75.00	16041
12/21/2019	1904-B	Crawford, 12405 Wells Rd. Milan, MI. 48160 Contractor: Hansons Replace Windows (1 inspection)	\$65.00	39102
12/21/2019	1905-M	Tolbert, 13461 Sherman Rd. Milan, MI. 48160 Mechanical (1 inspection) Scott Peterson Electric	\$75.00	13959
<b>12/31/2019</b>		<b>Total of All Permits for December, 2019</b>	<b>\$425.00</b>	

MILAN TOWNSHIP

BUILDING INSPECTOR TIMESHEET

INSPECTOR NAME D. PRINZ

MONTH/YEAR Dec 2019

PERMITS ISSUED

5

80  
50  
100  
230

HOURS AT HALL (6) PLAN REVIEW \_\_\_\_\_ SITE PLANS (HOUSE) \_\_\_\_\_ SITE PLANS (OTHER) \_\_\_\_\_

SPECIAL INSPECTIONS \_\_\_\_\_ REGULAR INSPECTIONS (2) ADDRESS ASSIGNED \_\_\_\_\_

ADDRESS	PERMIT	DATE	RESULTS	TYPE OF INSPECTION
<u>11980 DENNISON</u>	<u>1890</u>	<u>12-14</u>	<u>APP.</u> NOT APP.	<u>ROUGH</u> FINAL
<u>11930 DENNISON</u>	<u>1890</u>	<u>12-14</u>	<u>APP.</u> NOT APP.	<u>ROUGH</u> FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL
_____	_____	_____	APP. NOT APP.	ROUGH FINAL

Signature indicates you performed the above inspections.

INSPECTOR

CLERK SIGNATURE

ALL TIMESHEETS MUST BE TURNED IN THE LAST FRIDAY OF THE MONTH.



# BUILDING PERMIT

THIS PERMIT MUST BE POSTED ON THE PREMISES. ANY PERSON WILLFULLY DESTROYING THIS PERMIT BEFORE COMPLETION OF BUILDING WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

**DO NOT OCCUPY THIS BUILDING BEFORE OBTAINING CERTIFICATE OF OCCUPANCY**

DATE: 12-5-19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

ELECT ONR INSP.

BACKUP GENERATOR

17994

LOCATION: 11329 CROWN

FEE: 65.00

OWNER: KRHNAR

CONTRACTOR: ELECT SRM

*[Signature]*

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL			
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector	
Sewer	<i>[Handwritten mark]</i>	_____	Temp Service	_____	_____	Rough	<i>[Handwritten mark]</i>	_____	_____	Foundation	_____	_____
Rough		_____	Rough	_____	_____	Final		_____	_____	Concrete Slab	_____	_____
Final		_____	Final	_____	_____	Final		_____	_____	Frame	_____	_____
										Insulation	_____	_____
										Lath or Gypsum Board	_____	_____
										Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date \_\_\_\_\_

BUILDING OFFICIAL \_\_\_\_\_

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DATE: 12-12-19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

MACH TWO INSP. + LIC REG

V3254

LOCATION: 1949 Redmond

FEE: 145.00

OWNER: DIRSKK

CONTRACTOR: CHARLESA

*[Signature]*

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	Final	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____				Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date

BUILDING OFFICIAL \_\_\_\_\_

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DATE: 12-13-19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

ELECT ONE INSP + RRG  
SERVICE

✓16041

LOCATION: 20475 WELCH

FEE: 75,00

OWNER: SUCHY

CONTRACTOR: CAINSLEY

[Signature]

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	<u>[Signature]</u>		Temp Service			Rough	<u>[Signature]</u>		Foundation	<u>[Signature]</u>	
Rough			Rough						Concrete Slab		
Final			Final			Final			Frame		
									Insulation		
									Lath or Gypsum Board		
									Final		

OCCUPANCY PERMIT \_\_\_\_\_ BUILDING OFFICIAL \_\_\_\_\_  
Date

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DATE: 12-21-19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

- BUILDING -

ONR INSP

REPLACEMENT WINDOWS

✓ 139102

FEE: 65.00

LOCATION: 12405 WELLS

OWNER: CRAWFORD

CONTRACTOR: HANSONS

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector	
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	Final	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____				Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_

BUILDING OFFICIAL \_\_\_\_\_

Date

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DATE: 12-21-19

THIS PERMIT HAS BEEN ISSUED FOR THE ERECTION OF:

*MECH - OMR INSP*

*LIC REG  
OMR INSP  
✓13959*

FEE: 75.00

LOCATION: 13461 SHERRMAN

OWNER: TOLBERT

CONTRACTOR: CMR

*[Signature]*

BUILDING INSPECTOR

PLUMBING INSPECTION APPROVAL			ELECTRICAL INSPECTION APPROVAL			MECHANICAL INSPECTION APPROVAL			BUILDING INSPECTION APPROVAL		
	Date	Inspector		Date	Inspector		Date	Inspector		Date	Inspector
Sewer	_____	_____	Temp Service	_____	_____	Rough	_____	_____	Foundation	_____	_____
Rough	_____	_____	Rough	_____	_____	_____	_____	_____	Concrete Slab	_____	_____
Final	_____	_____	Final	_____	_____	Final	_____	_____	Frame	_____	_____
									Insulation	_____	_____
									Lath or Gypsum Board	_____	_____
									Final	_____	_____

OCCUPANCY PERMIT \_\_\_\_\_  
Date

BUILDING OFFICIAL \_\_\_\_\_