

# ELECTRICAL PERMIT APPLICATION MILAN TOWNSHIP

16444 Cone Road  
Milan, MI 48160  
734-439-1707  
www.milantownship.org

Completion of application is mandatory in order to obtain a permit per Public Act 230 of 1972  
Note: Separate Applications Must be completed for Building, Plumbing and Mechanical Work Permits

I. PROJECT INFORMATION	
<b>Address or Location:</b>	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
<b>Project Description:</b>	

II. TYPE OF PROJECT	
<input type="checkbox"/> Single Family <input type="checkbox"/> New <input type="checkbox"/> Service Only <input type="checkbox"/> Pre-manufacture Home Set-up (State Approved) <input type="checkbox"/> State Owned	<input type="checkbox"/> Other <input type="checkbox"/> Alteration <input type="checkbox"/> Special Inspection <input type="checkbox"/> Manufactured Home Set-up (HUD Mobile Home) <input type="checkbox"/> School

III. CONTRACTOR / HOMEOWNER INFORMATION			
<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	<b>Name:</b>	State License Number	Expiration Date
Address		State Registration Number	Local Licensing Jurisdiction
City, State, Zip		Local License Number	Expiration Date
Telephone Number		Federal Employer ID Number (or reason for exemption)	
Workers Comp Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

IV. PLAN REVIEW REQUIRED	
<b>See below for plan review requirements before completing this section.</b> Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet in all buildings.	
What is the rating of the service or feeder in ampere? _____;      What is the building size in square feet? _____	
Have plans been submitted? (See below for plan review requirements before completing this section.) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
<b>Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:</b>	
<ol style="list-style-type: none"> <li>1. When the electrical system rating does not exceed 400 amps and the building is not over 3500 square feet in area.</li> <li>2. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.</li> </ol>	
<b>PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.</b>	

V. APPLICANT SIGNATURE	
Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	Date

VI. HOMEOWNER AFFIDAVIT	
I hereby certify the electrical work described on this permit application shall be installed <u>by myself in my own home</u> which I am living or about to occupy. All work shall be installed <b>in accordance with the State Electrical Code and shall not be enclosed, covered up, or put into operation</b> until it has been <u>inspected and approved</u> by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.	

**ELECTRICAL PERMIT FEE: \$60.00 per inspection**

(If no work is done in the Township within a year, a \$15.00 administrative fee will be charged.)

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**INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Electrical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the State Electrical Code. **No work shall be concealed until it has been inspected.**

The telephone number of the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location and permit number.**

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and completed. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

**WHERE TO SUBMIT APPLICATION:** The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address on the front of the application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at (517) 241-9313. Code questions may be directed to the Electrical Division at (517) 241-9320.

**FEE CLARIFICATION:**

**Item #17, MOBILE HOME UNIT SITE:**

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.

When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.

When setting a HUD mobile home or a pre-manufactured home on private property, a permit must include the application fee, service and feeder.

The Department of Consumer and Industry Services will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

**APPLICATION INSTRUCTIONS**

Applications to the Township for a Electrical Permit shall be in writing signed by the licensee or homeowner(s) of the property and accompanied by a description of the proposed construction/alterations and a statement of the proposed use. The fee shall be paid over the Township Clerk and shall be deposited in the General Fund of the Township.

Building / Zoning Inspector: Dave Friend 734-693-4460  
Electrical Inspector: Dave Tubbs 734-755-0481

Mechanical Inspector: Jeff Feldkamp 810-691-0145  
Plumbing Inspector: Willie Higgs 734-971-1167